



## Instructions for Recommendation Writers

A candidate for the Centers for Disease Control and Prevention's (CDC) [Science Ambassador Fellowship \(SAF\)](#) has asked you to provide a recommendation for their application. Please answer the questions in the form. Recommendation writers do not need to write a letter to upload. Recommendation writers must complete the recommendation form in the SAF online application portal by the deadline. We are unable to accept late recommendation forms.

### Program overview

The CDC Science Ambassador Fellowship is an intensive opportunity for STEM teachers and other educators to learn foundational epidemiology and public health concepts, collaborate with CDC experts to develop STEM lesson plans, and be an ambassador for teaching public health.

The fellowship includes:

- Five-day summer course at CDC headquarters in Atlanta, Georgia
- One year of distance-based partnership with CDC STEM specialists
- Virtual training on how to use STEM lesson plans in the classroom
- Support for presenting at local teacher conferences or meetings

More information about this program is available at: <https://www.cdc.gov/scienceambassador/fellowship/index.html>

### What to expect for your recommendation

We appreciate your support of the candidate and your time. To help us learn more about the candidate, you will be asked to fill out a recommendation form about the candidate. You will be asked several questions about the candidate, including:

- How long and in what capacity you know the candidate,
- The candidate's
  - interpersonal skills,
  - teaching abilities, and
  - potential for growth and leadership, and
- Your overall impression of the candidate.

### How to submit your recommendation

Once the candidate enters your information in as the recommendation writer, you should receive an automated email with instructions on how to complete the recommendation form. You must follow the link provided in that email to complete the form. The recommendation must be submitted by the [application deadline](#). After completing the form, you will see an on-screen notification confirming that the recommendation was successfully submitted. Applicants may check submission status through the online application portal, but they will not be able to see the content of the recommendation.

If you have any questions, please e-mail us at: [scienceambassador@cdc.gov](mailto:scienceambassador@cdc.gov).