

**At-a-Glance: Public Health Emergency Preparedness (PHEP)
Budget Period 3 (BP3) Requirements (April 2022)**

PHEP Program Requirements	Waived for BP3	Extension Allowed*	Credit Allowed for COVID-19 Response Activities
Full-scale exercise (FSE): pandemic influenza	No	No	Credit allowed provided that minimum requirements outlined in PHEP ORR guidance are met.
FSE for Cities Readiness Initiative (CRI) local planning jurisdictions: pandemic influenza**	Yes	Yes	N/A
FSE: anthrax distribution	Yes	N/A	Credit allowed for COVID-19 medical countermeasure (MCM) activities in lieu of anthrax scenario.
FSE: anthrax dispensing	Yes	N/A	Credit allowed for COVID-19 MCM activities in lieu of anthrax scenario.
Functional exercise (FE): joint exercise with emergency management and health care coalitions	No	No	Credit allowed for COVID-19 response activities if there is verification that at least one emergency management partner and one healthcare coalition partner participated, and partner roles and coordination were addressed.
Tabletop exercise (TTX): pandemic influenza scenario**	Yes	Yes	N/A
TTX: anthrax scenario**	Yes	Yes	N/A
TTX: administrative preparedness**	Yes	Yes	N/A
TTX: continuity of operations**	Yes	Yes	N/A
TTX: laboratory continuity of operations**	Yes	Yes	N/A
Functional exercise (FE): pandemic influenza for critical workforce	No	No	Credit allowed for COVID-19 response activities if there is verification that information was collected on vaccinating critical workforce groups.
Annual PHEP exercise (vulnerable populations)	No	No	Credit allowed for COVID-19 response activities if there is verification of inclusion of access and functional needs partners in their COVID-19 response.



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All drill requirements, including staff notification (formerly PHEP 3.1) and 24/7 emergency contact drills	Yes	N/A	N/A
Jurisdictional structure sheet submissions	Yes	N/A	N/A
Jurisdictional data sheet submissions	Yes	N/A	
Partner planning sheet submissions	No	No	N/A
Critical contact sheet updates	No	No	N/A
Workforce training and development submissions	Yes	N/A	N/A
CDC site visits	Yes***	Yes	N/A
CRI ORR site visits and data reporting to CDC	Yes	Yes	N/A
Jurisdictional risk assessments (JRA) **	Yes	Yes	N/A
Updated administrative preparedness plans**	Yes	Yes	N/A
MCM technical assistance action plans	Yes****	N/A	N/A
PHEP technical assistance action plans	Yes****	N/A	N/A
Annual Inventory Data Exchange (IDE) tests	Yes	N/A	N/A
Performance measures	No	No	No
LRN-B and LRN-C requirements	No	No	No
Attendance at annual Preparedness Summit	No	N/A	N/A
Attendance at Pacific Islands Preparedness and Emergency Response (PIPER) Summit	No	N/A	N/A

**Jurisdictions must contact their PHEP project officers to request extensions.*

***This five-year requirement is not being collected during BP3; deadlines for submission for recipients that have either expired already or will expire during BP3 are automatically extended to Budget Period 4.*

****CDC expects to resume in-person site visits when it is reasonable, feasible, and in accordance with CDC travel guidance.*

***** Submission of the MCM and PHEP technical assistance action plan updates are not required for the remainder of BP3.*