

At-a-Glance: Public Health Emergency Preparedness (PHEP) Budget Period 2 (BP2) Requirements

PHEP Program Requirements	Waived for BP2	Extension Allowed*	Credit Allowed for COVID-19 Response Activities
Full-scale exercise (FSE): pandemic influenza	No	Yes, to Budget Period 3 (BP3)	Yes
FSE for Cities Readiness Initiative (CRI) local planning jurisdictions: pandemic influenza	No	Yes, to Budget Period 4 (BP4)	Yes
FSE: anthrax distribution	No	Yes, to BP3	Credit allowed for COVID-19 medical countermeasure (MCM) distribution activities in lieu of anthrax scenario.
FSE: anthrax dispensing	No	Yes, to BP3	Credit allowed for COVID-19 MCM activities in lieu of anthrax scenario.
Joint functional exercise (FE) or FSE with Hospital Preparedness Program (HPP) and emergency management	No	Yes, to BP3	Yes
Tabletop exercise (TTX): pandemic influenza scenario	Yes	Yes, to BP4	Yes
TTX: anthrax scenario	Yes	Yes, to BP4	Yes
TTX: administrative preparedness	Yes	Yes, to BP4	Yes
TTX: continuity of operations	Yes	Yes, to BP4	Yes
TTX: laboratory continuity of operations	Yes	Yes, to BP4	Yes
FE: pandemic influenza scenario for critical workforce	No	Yes, to BP3	Credit allowed for COVID-19 response activities if there is verification that information was collected on vaccinating critical workforce groups.
Annual PHEP exercise (vulnerable populations)	No	Yes, to BP3	Credit allowed for COVID-19 response activities if there is verification of inclusion of vulnerable populations in jurisdictional vaccination campaigns.



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All drill requirements, including staff notification (formerly PHEP 3.1) and 24/7 emergency contact drills	Yes	N/A	N/A
Critical contact sheet (CCS) updates	No	No	N/A
All other Operational Readiness Review (ORR) forms	Yes	N/A	N/A
CDC ORR site visits	Yes	N/A	N/A
CRI ORR site visits and data reporting to CDC	Yes	N/A	N/A
Jurisdictional risk assessments (JRAs)	Yes	Yes, to BP4	No
Updated administrative preparedness plans	Yes	Yes, to BP4	No
MCM action plans	No**	No	N/A
PHEP technical assistance action plans	No**	No	N/A
Annual Inventory Data Exchange (IDE) tests	Yes	N/A	N/A
Annual submission of revised multiyear training and exercise plans (MYTEP), including the annual training, exercise, and planning workshop (TEPW)	Yes	N/A	N/A
Performance Measures	No	No	No
LRN-B and all LRN-C requirements	No	No	No
Attendance at annual Preparedness Summit	Yes	N/A	N/A
Attendance at Pacific Islands Preparedness and Emergency Response (PIPER) Summit	Yes	N/A	N/A

+Updates noted in **BOLD** print.

*Jurisdictions must contact their PHEP project officers to request extensions.

** Submission of MCM action plan and PHEP technical assistance action plan updates and engagement with PHEP project officers are optional. Jurisdictions may elect to reduce, alter, or pause MCM and PHEP action planning activities to concentrate efforts and resources on COVID-19 response activities. Jurisdictions where advancement of PHEP or MCM action plan activities is not feasible at this time must notify their PHEP project officers via email and indicate "Response to COVID-19 – No New Activity."

*** Jurisdictions must send CCS updates to PHEP project officers.