

PHEP Budget Period 5 Fast Facts

Budget Period 5 At-a-Glance

- Funding Opportunity Number: CDC-RFA-TP19-1901
- Budget Period Length: 12 months
- Budget Period: July 1, 2023 - June 30, 2024
- Budget Period 5 Funding: \$650,588,620*
- Eligible Applicants: Current 62 PHEP Recipients
- Funding Application Deadline: 11:59 p.m. EST, **March 24, 2022**
- Application Submission: www.grantsolutions.gov
- Anticipated Award Date: July 1, 2023

* Planning numbers will be updated based on final PHEP budget.

Application Submission Requirements

Following is a list of attachments recipients **must** submit as part of their applications at www.grantsolutions.gov.

1. [SF-424 \[v2.1\] Application for Federal Assistance](#) (online form)
2. [Performance Progress and Monitoring Report](#) (online form)
3. [SF-424A Budget Information-Non-Construction](#) (online form) and Budget Justification (attachment)
4. Indirect Cost Rate Agreement (attachment)
5. Performance Narrative Consisting of Two Attachments: PERFORMS Mid-year Progress
6. [Update Report for Budget Period 4 and Domain Work Plan Reports for Budget Period 5](#)
7. [Disclosure of Lobbying Activities](#) (attachment, if applicable)
8. [Annual Report for Tangible Property SF-428-A](#) (attachment)
9. Key Contacts (attachment)
10. State Health Official Letter
11. Local Health Department Concurrence Letter (if applicable)

The PHEP Budget Period 5 continuation guidance and application package are available via GrantSolutions. Use the link sent January 24 by the Office of Grants Services (OGS) to access the guidance and noncompeting continuation application in GrantSolutions. CDC has developed supplemental resources to assist PHEP recipients in developing work plans that address the strategies and activities outlined in the PHEP logic model. The continuation guidance, supplemental resources, and presentation slides from the Thursday, January 26, recipient informational webinar will be available on the [Public Health Emergency Preparedness \(PHEP\) Cooperative Agreement | CDC](#) webpage under the 2023 PHEP Cooperative Agreement Guidance/BP5 dropdown menu.

Budget Period 5 Overview

CDC intends recipients to use Budget Period 5 to focus on reconstituting their workforce, updating outstanding plans, and identifying opportunities for improvement based on recent lessons learned. CDC also encourages recipients to engage in peer-to-peer knowledge sharing, continue to work on their multiyear integrated preparedness plans (IPP) and after-action reports (AARs), and identify efforts that advance health equity as the PHEP program transitions toward the 2024-2029 performance period.



Requirements outlined in the PHEP NOFO and those added or clarified in the continuation guidance for PHEP Budget Periods 2, 3, and 4 remain in effect and continue into Budget Period 5. Following are additional requirements or clarifications.

Budget Period 5 Requirements and Clarifications

Reporting Requirements

All 62 PHEP recipients will use the PHEP ORR Reporting and Tracking System (PORTS) to report the following.

- Critical contact sheet (CCS) data
- Annual PHEP exercise (access and functional needs) data
- Emergency operations center activation data
- Jurisdictional risk assessment (JRA) data are not required in Budget Period 5; JRA requirements will be defined in the new PHEP notice of funding opportunity for 2024-2029.

Laboratory Response Network for Chemical Threats (LRN-C) Updates

- CDC is continuing a multiyear initiative to support technology transfer activities in the LRN-C network and replace outdated LRN-C equipment to improve testing and response to chemical threats.
 - In Budget Period 5, CDC will provide \$250,000 in additional funding to four LRN-C laboratories (Georgia, Minnesota, Texas, and Virginia). The additional funding is intended to ensure continuity of operations (COOP) for response to high-threat chemical agents; support challenge panels and technical assistance for select testing methods; assist with LRN-C Materials Program quality assessments; and provide chemical threat method validation studies for newly developed CDC methods.
- In addition, CDC will fund select Level 2 LRN-C laboratories in Budget Period 5 to update gas chromatography/mass spectrometry (GS/MS) equipment, which tests for volatile organic compounds, cyanide, and tetramine.
 - In Budget Period 5, 10 LRN-C laboratories will receive \$300,000 each for equipment updates. CDC selected these recipients based on need to replace older or obsolete equipment no longer being supported and risk of chemical threats per location and population size. LRN-C Response Reporting
- All LRN-C Level 1, Level 2, and Level 3 laboratories must complete and submit quarterly LRN-C laboratory response reports. The LRN-C laboratory response reporting guidance is located on the [LRN-C Secure Website](#). Reporting templates are not available for Budget Period 5.
- LRN-C response reports are due:
 - September 29, 2023;
 - December 22, 2023;
 - March 29, 2024; and
 - June 28, 2024.



Health Equity Considerations

- While CDC does not impose any new specific program requirements for Budget Period 5 related to health equity, CDC encourages intentional planning and leadership efforts that address, improve, and advance health equity among all communities.
- Addressing health disparities and health equity will continue to be a key component of program development in the future, and recipients can expect more specific guidance on inclusion and expansion of partners in planning for jurisdictional risks in future funding opportunities.

Performance Period Closeout Requirements

- To close out the CDC-RFA-TP19-1901 performance period, recipients must submit the following reports and documentation. Recipients must submit these closeout reports within 90 days of the period of performance end date.
 - Final Performance Progress and Evaluation Report
 - CDC will not require recipients to submit a Budget Period 5 annual progress report. Instead, recipients must submit a final performance progress and evaluation report spanning Budget Period 1 through Budget Period 5.
 - Final Federal Financial Report (FFR)
 - Equipment and Supplies - Tangible Personal Property Report (SF-428)

