

## SELECTING A VENUE FOR A CRC DRILL

To practice Community Reception Center (CRC) operations in the most realistic setting possible, if practicable choose a location in which you would actually set up your CRC in an emergency. However, there are other considerations that should be taken into account to ensure that the CRC's location is also appropriate for a drill:

- ✓ Make sure that the location has sufficient additional space to accommodate logistical activities related to the drill.
- ✓ Make sure that the location has sufficient space to allow for all of the CRC equipment, including electrical cords and power sources, without impeding drill participants.
- ✓ Make sure the maximum occupancy limitations are sufficient for the expected number of participants.
- ✓ Set aside room(s) or area(s) for registration, briefings, and participant waiting (separate volunteers playing affected individuals, players, and controller/evaluators if possible).
- ✓ Select a facility with room acoustics that facilitate ease of discussion.
- ✓ Include tables and chairs in the registration, drill, and waiting areas as appropriate for the expected activities.
- ✓ Consider the accessibility of the facility to all participants, and whether they would need special permission or security screening to enter.
- ✓ Choose a facility in a location that is free from other distractions, such as other concurrent uses of the building or accessibility to the public that could result in unplanned observers.
- ✓ Use a facility with adequate parking and restrooms for all participants.
- ✓ If outside observers/media are expected, make sure the venue has sufficient space to allow these individuals to observe without obstructing or affecting play.
- ✓ If the drill will include live pets and service animals, the drill facility should be suitable for this purpose.
- ✓ If the drill will include demonstration of decontamination methods (e.g., showering), the drill facility should be suitable for this purpose.