



How to use this checklist:

- Use the following checklist to review each of your hospital's applications and forms. This includes credentialing, review, peer reference, and application forms.
- Start by reaching out to your hospital's medical staff services department and credentialing committee to help locate these forms.
- Copy and fill out this checklist as many times as needed to review each of your applications and forms.
- Make note of any changes needed and people to follow up with to remove/revise invasive or stigmatizing language around mental health.

Name of Application/Form Reviewed:

The goal of this audit is to remove questions about mental health that go beyond current impairment, contain invasive or stigmatizing language, and/or request disclosures around a clinician's health or wellbeing, including:

1. Questions that ask about a history of mental health diagnosis or treatment.

Action Items/Notes:

2. Questions that ask about a clinician’s history of “time off” or “breaks in practice.”

Action Items/Notes:

3. Questions that ask about past substance use or experiences with mental health care.

Action Items/Notes:

4. Questions that include overly broad language and unnecessary specifications that could prevent healthcare workers from responding truthfully (e.g., “current impairment can be any time in the last 5 years” may be confusing to healthcare workers as “current” and “5 years” span different timeframes).

Action Items/Notes: