

Please refer to the table below for complete information on the variables included on .CSV templates for the Person-Level COVID-19 Vaccination Form for Healthcare Personnel (HCP) of the Healthcare Personnel Safety Component. These are accurate as of NHSN Release in January 2025.

| Importing via .csv file- Person-Level COVID-19 Vaccination Form- HPS Component | | | | |
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| Table 1: NHSN Person-Level COVID-19 Vaccination Form – HPS Import File Format | | | | |
| Field (alias if applicable) | Requirement | Values | Format† | Description of Field |
| Orgid | Required | – | must be a whole number | Must be a valid NHSN Facility ID (organization identifier) |
| hcpid | Required | – | Character (15) | HCP identifier - a unique identifier for the individual, assigned by your facility |
| name | Required | – | Character (30) | HCP First Name |
| surname | Required | – | Character (30) | HCP Last Name |
| Sex | Required | F M | Character (1) | Sex F - Female M - Male |
| dob | Required | MM/DD/YYYY | Datetime | HCP Date of Birth |
| ethnicity | Required | HISP NOHISP DEC UNK | Character (6) | HCP Ethnicity HISP – Hispanic or Latino NOHISP – Not Hispanic or Latino DEC – Declined to respond. UNK – Unknown |
| hcpEmpStart | Required | MM/DD/YYYY | Datetime | HCP Start of Employment Date |
| hcpEmpEnd | Conditionally required | MM/DD/YYYY | Datetime | HCP End of Employment Date |
| vaccLoc | Required | VACCHOSP VACCIPF VACCIRF | – | Vaccination location type VACCHOSP – For data reported for most facility types including acute care hospitals, ambulatory surgery centers, free-standing inpatient psychiatric facilities, free-standing |

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| | | | | <p>inpatient rehabilitation facilities, long-term acute care hospitals, and dialysis facilities. This includes all inpatient and outpatient units/departments of the acute care facility sharing the same CCN as the acute care facility</p> <p>VACCIPIF – For data reported by a parent facility (often an acute care facility) for an inpatient psychiatric unit with a unique CCN that is mapped as a location of the parent facility. This selection is only available for acute care facilities reporting data for IPF units with a different CCN from the acute care facility.</p> <p>VACCIRF - For data reported by a parent facility (often an acute care facility) for an inpatient rehabilitation unit with a unique CCN that is mapped as a location of the parent facility. This selection is only available for acute care facilities reporting data for IRF units with a separate CCN from the acute care facility.</p> |
| hcpCategory | Required | EMP LIP VOL OCP | Character (10) | <p>HCP Category: EMP - Employees (staff on facility payroll)</p> <p>LIP - Licensed independent practitioners: Physicians, advanced practice nurses, & physician assistants</p> <p>VOL - Adult students/trainees & volunteers</p> <p>OCP - Other Contract Personnel</p> |
| dose1Date | Conditionally required (each record must contain At least ONE status- This means each | MM/DD/YYYY | Datetime | Dose 1 vaccination date |

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| | record must be classified into at least one of the main categories, such as having at least one vaccine entered, contraindication, declined, unknown/other vaccination status) | | | |
| dose1Mfg | <p>Conditionally required if Dose1Date provided</p> <p>If dose1Mfg = Janssen, then subsequent doses recorded beginning with dose 3 fields.</p> <p>2024-2025 Updated COVID-19 vaccine can only be selected if corresponding dose date is on or after 9/2/2024.</p> <p>2023-2024 COVID-19 vaccine can only be selected if</p> | <p>COVID2024_2025 COVID2023_2024 BIMODERNA BIPFIZBION JANSSEN MODERNA PFIZBION NOVAVAX UNSPECIFIED</p> | Character (15) | <p>Dose 1 vaccine manufacturer name</p> <p><i>COVID2024_2025</i> –2024-2025 Updated vaccine <i>COVID2023_2024</i> –2023-2024 COVID-19 vaccine <i>BIMODERNA</i> –bivalent Moderna vaccine <i>BIPFIZBION</i> –bivalent Pfizer vaccine <i>MODERNA</i> – original monovalent Moderna vaccine <i>PFIZBION</i> – original monovalent Pfizer vaccine <i>JANSSEN</i> – original monovalent Janssen vaccine <i>UNSPECIFIED</i> – unknown manufacturer</p> |

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| | <p>corresponding dose date is between 9/13/2023-9/1/2024.</p> <p>Bivalent Moderna vaccine or Bivalent Pfizer vaccine can only be selected if corresponding dose date is between 4/20/2023 and 9/12/2023.</p> <p>Pfizer-BioNTech COVID-19 vaccine and Moderna COVID-19 vaccine can only be selected if corresponding dose date is on or before 4/19/2023.</p> <p>Novavax COVID-19 vaccine can only be selected if corresponding dose date is between 6/1/2022 – 9/1/2024.</p> <p>Janssen COVID-19 vaccine can only be</p> | | | |
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| | selected if corresponding dose date is before 6/26/2023. | | | |
| dose2Date | Conditionally required (each record must contain At least ONE status- This means each record must be classified into at least one of the main categories, such as having at least one vaccine entered, contraindication, declined, unknown/other vaccination status) | MM/DD/YYYY | Datetime | Dose 2 vaccination date |
| dose2Mfg | Conditionally required if Dose2Date provided 2024-2025 Updated COVID-19 vaccine can only be selected if corresponding dose date is on or after 9/2/2024. | COVID2024_2025 COVID2023_2024 BIMODERNA BIPFIZBION MODERNA PFIZBION NOVAVAX UNSPECIFIED | Character (15) | Dose 2 vaccine manufacturer name <i>COVID2024_2025</i> –2024-2025 Updated vaccine <i>COVID2023_2024</i> –2023-2024 COVID-19 vaccine <i>BIMODERNA</i> –bivalent Moderna vaccine <i>BIPFIZBION</i> –bivalent Pfizer vaccine <i>MODERNA</i> – original monovalent Moderna vaccine <i>PFIZBION</i> – original monovalent Pfizer vaccine <i>UNSPECIFIED</i> – unknown manufacturer |

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| | <p>2023-2024 COVID-19 vaccine can only be selected if corresponding dose date is between 9/13/2023-9/1/2024.</p> <p>Bivalent Moderna vaccine or Bivalent Pfizer vaccine can only be selected if corresponding dose date is between 4/20/2023 and 9/12/2023.</p> <p>Pfizer-BioNTech COVID-19 vaccine and Moderna COVID-19 vaccine can only be selected if corresponding dose date is on or before 4/19/2023.</p> <p>Novavax COVID-19 vaccine can only be selected if corresponding dose date is between 6/1/2022 – 9/1/2024.</p> | | | |
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| medDate | Conditionally required (each record must contain At least ONE status- This means each record must be classified into at least one of the main categories, such as having at least one vaccine entered , contraindication, declined, unknown/other vaccination status) | MM/DD/YYYY | Datetime | Contraindication or exclusion noted date |
| decDate | Conditionally required (each record must contain At least ONE status- This means each record must be classified into at least one of the main categories, such as having at least one vaccine entered , contraindication, declined, unknown/other vaccination status) | MM/DD/YYYY | Datetime | Declination date |
| decReason | Conditionally | RELIGIOUS | Character (10) | Declination reason: RELIGIOUS - Received |

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| | required if decDate provided | OTHER UNKNOWN | | official religious exemption OTHER - Other UNKNOWN - Unknown |
| unkvaccstatusdate | Conditionally required (each record must contain At least ONE status- This means each record must be classified into at least one of the main categories, such as having at least one vaccine entered , contraindication, declined, unknown/other vaccination status) | MM/DD/YYYY | Datetime | Unknown status date |
| Dose3date (addtlDosedate) | Conditionally required | MM/DD/YYYY | Datetime | Third dose vaccination date |
| Dose3Mfg (addtlDosemfg) | Conditionally required if dose3Date provided 2024-2025 Updated COVID-19 vaccine can only be selected if corresponding dose date is on or after 9/2/2024. | COVID2024_2025 COVID2023_2024 BIMODERNA BIPFIZBION MODERNA PFIZBION JANSSEN NOVAVAX UNSPECIFIED | Character (15) | Third dose vaccine manufacturer name COVID2024_2025 –2024-2025 Updated vaccine COVID2023_2024 –2023-2024 COVID-19 vaccine BIMODERNA – bivalent Moderna vaccine BIPFIZBION – bivalent Pfizer vaccine MODERNA – original monovalent Moderna vaccine PFIZBION – original monovalent Pfizer vaccine JANSSEN – original monovalent Janssen vaccine |

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| | <p>2023-2024 COVID-19 vaccine can only be selected if corresponding dose date is between 9/13/2023-9/1/2024.</p> <p>Bivalent Pfizer vaccine and Bivalent Moderna vaccine can only be selected if corresponding dose date is between 8/31/2022-9/12/2023.</p> <p>Pfizer-BioNTech COVID-19 vaccine, Moderna COVID-19 vaccine, and Janssen COVID-19 vaccine can only be selected if corresponding dose date is before 9/26/2022.</p> <p>Novavax COVID-19 vaccine can only be selected if corresponding dose date is between 6/1/2022 –</p> | | | <p><i>UNSPECIFIED</i> – unknown manufacturer</p> |
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| | 9/1/2024. | | | |
| Dose4Date (boostdose2date) | Conditionally required | MM/DD/YYYY Must be > dose3date | Datetime | Fourth dose vaccination date |
| Dose4Mfg (boostdose2mfg) | Conditionally required if Dose4Date provided 2024-2025 Updated COVID-19 vaccine can only be selected if corresponding dose date is on or after 9/2/2024. 2023-2024 COVID-19 vaccine can only be selected if corresponding dose date is between 9/13/2023-9/1/2024. Bivalent Pfizer vaccine and Bivalent Moderna vaccine can only be selected if corresponding dose date is between 8/31/2022-9/12/2023. | COVID2024_2025 COVID2023_2024 BIMODERNA BIPFIZBION MODERNA PFIZBION JANSSEN NOVAVAX UNSPECIFIED | Character (15) | Fourth dose vaccine manufacturer name <i>COVID2024_2025</i> –2024-2025 Updated vaccine <i>COVID2023_2024</i> –2023-2024 COVID-19 vaccine <i>BIMODERNA</i> – bivalent Moderna vaccine <i>BIPFIZBION</i> – bivalent Pfizer vaccine <i>MODERNA</i> – original monovalent Moderna vaccine <i>PFIZBION</i> – original monovalent Pfizer vaccine <i>JANSSEN</i> – original monovalent Janssen vaccine <i>UNSPECIFIED</i> – unknown manufacturer |

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| | <p>Pfizer-BioNTech COVID-19 vaccine, Moderna COVID-19 vaccine, and Janssen COVID-19 vaccine can only be selected if corresponding dose date is before 9/26/2022.</p> <p>Novavax COVID-19 vaccine can only be selected if corresponding dose date is between 6/1/2022 – 9/1/2024.</p> | | | |
| Dose5Date (boostdose3date) | Conditionally required | MM/DD/YYYY Must be > dose4date | Datetime | Fifth dose vaccination date |
| Dose5mfg (boostdose3mfg) | Conditionally required if Dose5Date provided 2024-2025 Updated COVID-19 vaccine can only be selected if corresponding dose date is on or after 9/2/2024. | COVID2024_2025 COVID2023_2024 BIMODERNA BIPFIZBION MODERNA PFIZBION JANSSEN NOVAVAX UNSPECIFIED | Character (15) | Fifth dose vaccine manufacturer name COVID2024_2025 –2024-2025 Updated vaccine COVID2023_2024 –2023-2024 COVID-19 vaccine BIMODERNA – bivalent Moderna vaccine BIPFIZBION – bivalent Pfizer vaccine MODERNA – original monovalent Moderna vaccine PFIZBION – original monovalent Pfizer vaccine |

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| | <p>2023-2024 COVID-19 vaccine can only be selected if corresponding dose date is between 9/13/2023-9/1/2024.</p> <p>Bivalent Pfizer vaccine and Bivalent Moderna vaccine can only be selected if corresponding dose date is between 8/31/2022-9/12/2023.</p> <p>Pfizer-BioNTech COVID-19 vaccine, Moderna COVID-19 vaccine, and Janssen COVID-19 vaccine can only be selected if corresponding dose date is before 9/26/2022.</p> <p>Novavax COVID-19 vaccine can only be selected if corresponding dose date is between</p> | | | <p><i>JANSSEN</i> – original monovalent Janssen vaccine <i>UNSPECIFIED</i> – unknown manufacturer</p> |
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| | 6/1/2022 – 9/1/2024. | | | |
| Dose6Date (boostdose4date) | Conditionally required | MM/DD/YYYY Must be > dose5date | Datetime | Sixth dose vaccination date |
| Dose6mfg (boostdose4mfg) | Conditionally required if Dose6Date provided 2024-2025 Updated COVID-19 vaccine can only be selected if corresponding dose date is on or after 9/2/2024. 2023-2024 COVID-19 vaccine can only be selected if corresponding dose date is between 9/13/2023-9/1/2024. Bivalent Pfizer vaccine and Bivalent Moderna vaccine can only be selected if corresponding dose date is between 8/31/2022- | COVID2024_2025 COVID2023_2024 BIMODERNA BIPFIZBION MODERNA PFIZBION JANSSEN NOVAVAX UNSPECIFIED | Character (15) | Sixth dose vaccine manufacturer name COVID2024_2025 –2024-2025 Updated vaccine COVID2023_2024 –2023-2024 COVID-19 vaccine BIMODERNA – bivalent Moderna vaccine BIPFIZBION – bivalent Pfizer vaccine MODERNA – original monovalent Moderna vaccine PFIZBION – original monovalent Pfizer vaccine JANSSEN – original monovalent Janssen vaccine UNSPECIFIED – unknown manufacturer |

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| | <p>9/12/2023.</p> <p>Pfizer-BioNTech COVID-19 vaccine, Moderna COVID-19 vaccine, and Janssen COVID-19 vaccine can only be selected if corresponding dose date is before 9/26/2022.</p> <p>Novavax COVID-19 vaccine can only be selected if corresponding dose date is between 6/1/2022 – 9/1/2024.</p> | | | |
| Dose7Date (boostdose5date) | Conditionally required | MM/DD/YYYY Must be > dose6date | Datetime | Seventh dose vaccination date |
| Dose7mfg (boostdose5mfg) | <p>Conditionally required if Dose6Date provided</p> <p>2024-2025 Updated COVID-19 vaccine can only be selected if corresponding</p> | <p>COVID2024_2025</p> <p>COVID2023_2024</p> <p>BIMODERNA</p> <p>BIPFIZBION</p> <p>MODERNA</p> <p>PFIZBION</p> <p>JANSSEN</p> <p>UNSPECIFIED</p> | Character (15) | <p>Seventh dose vaccine manufacturer name</p> <p>COVID2024_2025 –2024-2025 updated vaccine</p> <p>COVID2023_2024 –2023-2024 COVID-19 vaccine</p> <p>BIMODERNA – updated bivalent Moderna vaccine</p> <p>BIPFIZBION – updated bivalent Pfizer vaccine</p> |

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| | <p>dose date is on or after 9/2/2024.</p> <p>2023-2024 COVID-19 vaccine can only be selected if corresponding dose date is between 9/13/2023-9/1/2024.</p> <p>Bivalent Pfizer vaccine and Bivalent Moderna vaccine can only be selected if corresponding dose date is between 8/31/2022-9/12/2023.</p> <p>Pfizer-BioNTech COVID-19 vaccine, Moderna COVID-19 vaccine, and Janssen COVID-19 vaccine can only be selected if corresponding dose date is before 9/26/2022.</p> <p>Novavax COVID-19 vaccine can only be selected if</p> | | | <p>MODERNA – original monovalent Moderna vaccine</p> <p>PFIZBION – original monovalent Pfizer vaccine</p> <p>JANSSEN – original monovalent Janssen vaccine</p> <p>UNSPECIFIED – unknown manufacturer</p> |
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| | corresponding dose date is between 6/1/2022 – 9/1/2024. | | | |
| Dose8Date | Conditionally required. | MM/DD/YYYY Must be > dose7Date | Datetime | Eighth dose vaccination date |
| Dose8Mfg | <p>Conditionally required.</p> <p>2024-2025 Updated COVID-19 vaccine can only be selected if corresponding dose date is on or after 9/2/2024.</p> <p>2023-2024 COVID-19 vaccine can only be selected if corresponding dose date is between 9/13/2023-9/1/2024.</p> <p>Unspecified manufacturer can only be selected if corresponding dose date is on or after</p> | <p>COVID2024_2025</p> <p>COVID2023_2024</p> <p>UNSPECIFIED</p> | Character (15) | <p>Eighth dose vaccine manufacturer name</p> <p><i>COVID2024_2025</i> –2024-2025 Updated vaccine</p> <p><i>COVID2023_2024</i> –2023-2024 COVID-19 vaccine</p> <p><i>UNSPECIFIED</i> – unknown manufacturer</p> |

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| | 1/1/2024. | | | |
| Dose9Date | Conditionally required. | MM/DD/YYYY Must be > dose8Date | Datetime | Ninth dose vaccination date |
| Dose9Mfg | Conditionally required. 2024-2025 Updated COVID-19 vaccine can only be selected if corresponding dose date is on or after 9/2/2024. 2023-2024 COVID-19 vaccine can only be selected if corresponding dose date is between 9/13/2023-9/1/2024. Unspecified manufacturer can only be selected if corresponding dose date is on or after 1/1/2024. | COVID2024_2025 COVID2023_2024 UNSPECIFIED | Character (15) | Ninth dose vaccine manufacturer name COVID2024_2025 –2024-2025 Updated vaccine COVID2023_2024 –2023-2024 COVID-19 vaccine UNSPECIFIED – unknown manufacturer |
| Dose10Date | Conditionally | MM/DD/YYYY | Datetime | Tenth dose vaccination date |

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| | required. | Must be > dose9Date | | |
| Dose10Mfg | <p>Conditionally required.</p> <p>2024-2025 Updated COVID-19 vaccine can only be selected if corresponding dose date is on or after 9/2/2024.</p> <p>2023-2024 COVID-19 vaccine can only be selected if corresponding dose date is between 9/13/2023-9/1/2024.</p> <p>Unspecified manufacturer can only be selected if corresponding dose date is on or after 1/1/2024.</p> | <p>COVID2024_2025</p> <p>COVID2023_2024</p> <p>UNSPECIFIED</p> | Character (15) | <p>Tenth dose vaccine manufacturer name</p> <p><i>COVID2024_2025</i> –2024-2025 updated</p> <p><i>COVID2023_2024</i> –2023-2024 COVID-19 vaccine</p> <p><i>UNSPECIFIED</i> – unknown manufacturer</p> |
| dose1NDC | Optional | - | Character (30) | Dose 1 vaccine NDC number |
| dose1Lot | Optional | - | Character (30) | Dose 1 vaccine Lot number |
| dose1ExpDate | Optional | MM/DD/YYYY | Datetime | Dose 1 vaccine expiration date |
| dose2NDC | Optional | - | Character (30) | Dose 2 vaccine NDC number |

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| dose2Lot | Optional | - | Character (30) | Dose 2 vaccine Lot number |
| dose2ExpDate | Optional | MM/DD/YYYY | Datetime | Dose 2 vaccine expiration date |
| dose3NDC (addtlDoseNdc) | Optional | - | Character (30) | Third dose vaccine NDC number |
| dose3Lot (addtlDoseLot) | Optional | - | Character (30) | Third dose vaccine Lot number |
| dose3ExpDate (addtlDoseExpDate) | Optional | MM/DD/YYYY | Datetime | Third dose vaccine expiration date |
| dose4ndc (boostDose2Ndc) | Optional | - | Character (30) | Fourth dose vaccine NDC number |
| dose4lot (boostDose2Lot) | Optional | - | Character (30) | Fourth dose vaccine Lot number |
| dose4expdate (boostDose2ExpDate) | Optional | MM/DD/YYYY | Datetime | Fourth dose expiration date |
| dose5ndc (boostDose3Ndc) | Optional | - | Character (30) | Fifth dose vaccine NDC number |
| dose5lot (boostDose3Lot) | Optional | - | Character (30) | Fifth dose vaccine Lot number |
| dose5expdate (boostDose3ExpDate) | Optional | MM/DD/YYYY | Datetime | Fifth dose vaccine expiration date |
| dose6ndc (boostDose4Ndc) | Optional | - | Character (30) | Sixth dose vaccine NDC number |
| dose6lot (boostDose4Lot) | Optional | - | Character (30) | Sixth dose vaccine Lot number |
| dose6expdate (boostDose4ExpDate) | Optional | MM/DD/YYYY | Datetime | Sixth dose vaccine expiration date |
| dose7ndc (boostDose5Ndc) | Optional | - | Character (30) | Seventh dose vaccine NDC number |
| dose7lot (boostDose5Lot) | Optional | - | Character (30) | Seventh dose vaccine Lot number |
| dose7expdate (boostDose5ExpDate) | Optional | MM/DD/YYYY | Datetime | Seventh dose vaccine expiration date |
| dose8ndc | Optional | - | Character (30) | Eighth dose vaccine NDC number |
| dose8lot | Optional | - | Character (30) | Eighth dose vaccine Lot number |
| dose8expdate | Optional | MM/DD/YYYY | Datetime | Eighth dose vaccine expiration date |
| dose9ndc | Optional | - | Character (30) | Ninth dose vaccine NDC number |
| dose9lot | Optional | - | Character (30) | Ninth dose vaccine Lot number |
| dose9expdate | Optional | MM/DD/YYYY | Datetime | Ninth dose vaccine expiration date |
| dose10ndc | Optional | - | Character (30) | Tenth dose vaccine NDC number |

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| dose10lot | Optional | - | Character (30) | Tenth dose vaccine Lot number |
| dose10expdate | Optional | MM/DD/YYYY | Datetime | Tenth dose vaccine expiration date |
| vaccElsewhere | Optional | Y N | Character (1) | Vaccinated at another location? Y – Yes N – No |
| vaccEdDate | Optional | MM/DD/YYYY | Datetime | Vaccination Education Provided - date |
| comment | Optional | - | Character (2000) | Comments |