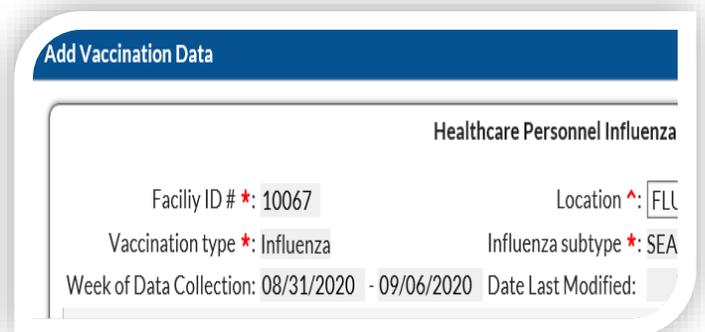
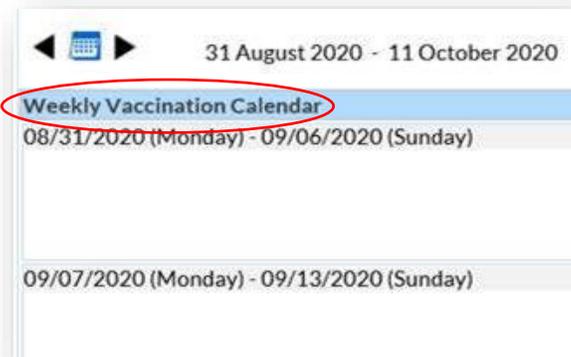
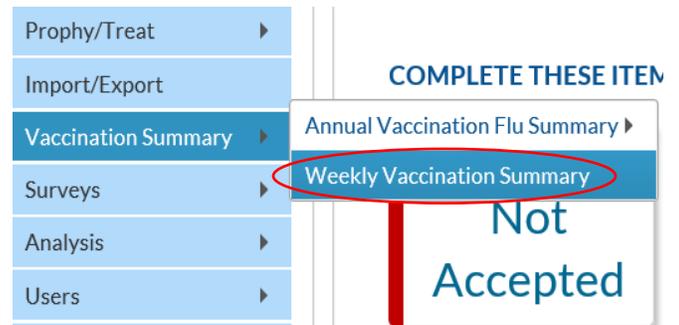


Getting Started with Weekly Influenza Vaccination Reporting

The purpose of this document is to assist non-long-term care facilities with reporting weekly influenza vaccination data for healthcare personnel (HCP) through CDC’s NHSN. Weekly reporting is not currently required by the Centers for Medicare and Medicaid Services; however, this optional reporting can help facilities monitor influenza vaccination coverage during the influenza season. Therefore, CDC strongly encourages facilities to use these features to improve protection of HCP against influenza.

Entering Weekly Influenza Vaccination Data for HCP

1. Access the HCP Safety Component homepage in NHSN.
2. Click on ‘Vaccination Summary’ on the left-hand navigation bar.
3. Click on the ‘Weekly Vaccination Summary’ option on the left-hand navigation bar.
4. To report weekly influenza vaccination data, click on the week for which you wish to report data.
5. Enter data and be sure to click ‘Save’ at the bottom of the data entry screen.



Resources

- Training materials, such as the data collection form, table of instructions for completion of the form, and presentation slides are available at: <https://www.cdc.gov/nhsn/enrolled-facilities/index.html> under ‘Surveillance for Healthcare Personnel Vaccination.’
- Please send any questions via e-mail to: nhsn@cdc.gov with ‘Weekly Flu Summary’ in the subject line.