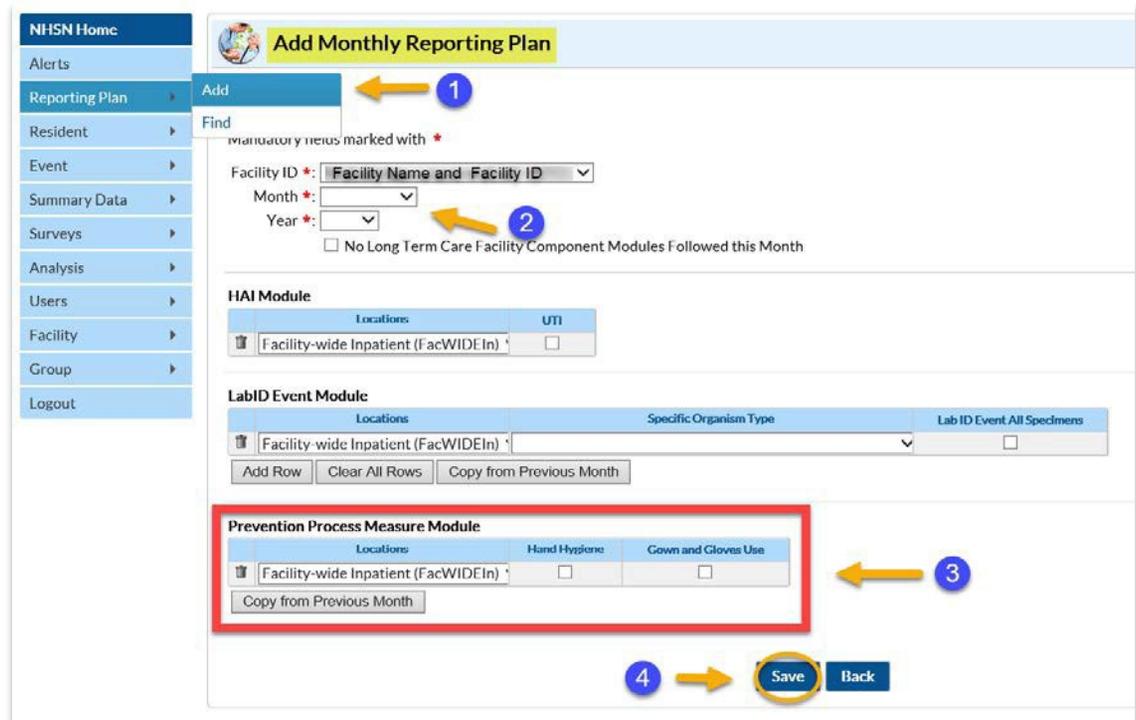


Reporting Requirements

- Facilities must indicate HH and/or GG use surveillance in the *Monthly Reporting Plan (MRP)* for LTCF
 - If a MRP has already been saved, it can be edited to add “HH” and/or “GG”
 - Perform at least 30 unannounced observations of HCP interactions
- We **strongly recommend** surveillance should be reported for at least 6 months to provide meaningful measures
 - HH surveillance should be performed facility-wide and include all types of HCP
 - GG use surveillance should be performed facility-wide for all HCP caring for residents placed in Transmission-Based Contact precautions

Getting Started with your Monthly Reporting Plan: Add MRP

1. From the navigation bar, select “Reporting Plan”, then “Add”
NOTE: Reporting location is prepopulated to Facility-wide Inpatient (FacWideIN)
2. Indicate the month and year data were collected
3. Choose either “HH” and/or “GG” checkbox under the “Prevention Process Measure Module”
4. Click “Save”



The screenshot shows the 'Add Monthly Reporting Plan' interface. On the left is a navigation menu with 'Reporting Plan' selected. The main form area has a title 'Add Monthly Reporting Plan' and a sub-header 'Add'. Callout 1 points to the 'Add' button. Below it are fields for 'Facility ID' (with a dropdown menu), 'Month', and 'Year'. Callout 2 points to the 'Month' and 'Year' dropdowns. There is a checkbox for 'No Long Term Care Facility Component Modules Followed this Month'. Below these are three modules: 'HAI Module' with a table for 'Locations' and 'UTI', 'LabID Event Module' with a table for 'Locations', 'Specific Organism Type', and 'Lab ID Event/All Specimens', and 'Prevention Process Measure Module' with a table for 'Locations', 'Hand Hygiene', and 'Gown and Gloves Use'. Callout 3 points to the 'Prevention Process Measure Module' table. At the bottom right, there are 'Save' and 'Back' buttons. Callout 4 points to the 'Save' button.

Edit Monthly Reporting Plan

- Plans may be edited to add or remove surveillance selections.
- If event data has already been entered for a selected month, the plan may not be deleted unless the event data is also deleted.

View Monthly Reporting Plan

Mandatory fields marked with *

Facility ID *

Month *: February

Year *: 2018

No Long Term Care Facility Component Modules Followed this Month

HAI Module

Locations	UTI
Facility-wide Inpatient (FacWIDEIn)	<input type="checkbox"/>

LabID Event Module

Locations	Specific Organism Type	Lab ID Event All Specimens
Facility-wide Inpatient (FacWIDEIn)	CDIF - C. difficile	<input checked="" type="checkbox"/>

Prevention Process Measure Module

Locations	Hand Hygiene	Gown and Gloves Use
Facility-wide Inpatient (FacWIDEIn)	<input type="checkbox"/>	<input type="checkbox"/>

Option to edit Monthly Reporting Plan

Edit Previous Next Back

Completed Monthly Reporting Plan

 **View Monthly Reporting Plan**

Mandatory fields marked with *

Facility ID *: Angela LTCF Test Facility (39455)
 Month *: June
 Year *: 2018

No Long Term Care Facility Component Modules Followed this Month

HAI Module

	Locations	UTI
	Facility-wide Inpatient (FacWIDEIn)	<input checked="" type="checkbox"/>

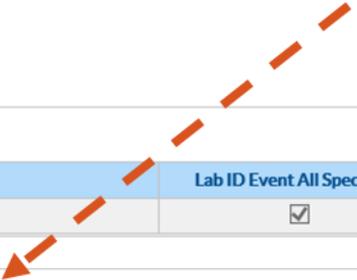
LabID Event Module

	Locations	Specific Organism Type	Lab ID Event All Specimens
	Facility-wide Inpatient (FacWIDEIn)	CDIF - C. difficile	<input checked="" type="checkbox"/>

Prevention Process Measure Module

	Locations	Hand Hygiene	Gown and Gloves Use
	Facility-wide Inpatient (FacWIDEIn)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Monthly Summary Page Pre-populates based on facility selections in the Monthly Reporting Plan



Time to Report Summary Data

NHSN Home

- Alerts
- Dashboard >
- Reporting Plan >
- Resident >
- Event >
- Summary Data >**
- COVID-19 >
- Vaccination Summary
- Import/Export
- Surveys >
- Analysis >
- Users >
- Facility >
- Group >
- Logout

Add Monthly Summary Data

Mandatory fields marked with *
Fields required for record completion marked with **

1 → Facility ID *: Facility Name & Facility ID
Month *:
Year *: ← **2**

Long Term Care Locations

Location Code	Total Resident Days	Urinary Catheter Days	Report No UTI	New Antibiotic Starts for UTI Indication	Number of Urine Cultures Ordered
Facility-wide Inpatient (FacWIDEIn) *	<input type="text"/> *	<input type="text"/> *	<input type="checkbox"/>	<input type="text"/> *	<input type="text"/> *

MDRO & CDI LabID Event Reporting

Location Code			Specific Organism T				
			MRSA	MSSA	VRE	CephR-Klebsiella	CRE-Ecoli
Facility-wide Inpatient (FacWIDEIn) *	Resident Admissions: <input type="text"/> *	LabID Event (All specimens)	<input type="checkbox"/>				
	Resident Days: <input type="text"/> *		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Number of Admissions on C. diff Treatment: <input type="text"/> *		Report No Events	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Number of residents started on antibiotic treatment for C.diff: <input type="text"/> *						

Prevention Process Measures

Location Code	Hand Hygiene		Gown and Gloves	
	Performed	Indicated	Used	Indicated
Facility-wide Inpatient (FacWIDEIn) *	<input type="text"/> *	<input type="text"/> *	<input type="text"/> *	<input type="text"/> *

4 → Save Back

1. From the navigation bar, select "Summary Data", then "add"

Reporting location is prepopulated to "Facility-wide Inpatient (FacWIDEIn)"

2. Indicate the month and year data were collected

3. Report the summary of all of the "HH" and/or "GG" observations.
-Total # "Performed/Used" (numerator)
-Total # "Indicated" (denominator)

4. Click "Save"

Important Note: At the end of each month, enter the monthly total numerator/denominator into the NHSN Application

Completed Monthly Summary Data

View Monthly Summary Data

Mandatory fields marked with *

Fields required for record completion marked with **

Facility ID *: Angela LTCF Test Facility (39455)
 Month *: June
 Year *: 2018

Denominators for Long Term Care Locations

Location Code	Total Resident Days	Urinary Catheter Days	Report No UTI	New Antibiotic Starts for UTI Indication	Number of Urine Cultures Ordered	Custom Fields
Facility-wide Inpatient (FacWIDEIn)	250 *	0 *	<input checked="" type="checkbox"/> **	0 *	0 *	Custom Fields

MDRO & CDI LabID Event Reporting

Location Code			Specific Organism Type							Custom Fields
			MRSA	VRE	Ceph- Klebsiella	CRE-Ecoli	CRE-Enterobacter	CRE-Klebsiel	C. difficile	
Facility-wide Inpatient (FacWIDEIn)	Resident Admissions: 1 *	LabID Event (All specimens) Report No Events	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>					
	Resident Days: 250 *		<input type="checkbox"/>	<input checked="" type="checkbox"/> **	<input type="checkbox"/>					
	Number of Admissions on C. diff Treatment: 0 *		<input type="checkbox"/>	<input type="checkbox"/>						

Prevention Process Measures

Location Code	Hand Hygiene		Gown and Gloves	
	Performed	Indicated	Used	Indicated
Facility-wide Inpatient (FacWIDEIn)	50	* 60	* 30	* 50 *

Completed Monthly Summary Data Entry

