

Hemovigilance Module: Maintaining a group

A **Group** user with **Administrator rights (GADMIN)** has access to features on the navigation bar such as the User and Group tabs to help track facilities and users within the Group.

The following options are available to Group users with **Administrative rights**.

Find Facility- Review contact information for facilities in the group.

Edit Group Info- Revise the Group's contact information.

Joining Password- Reset group password.

Evict Members- Remove facilities from Group.

Send Email- Email facilities through NHSN.

Define Rights- Set-Up or Revise the 'Define Rights-Biovigilance Page'.



Centers for Disease Control and Prevention
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NHSN Biovigilance Component Home Page

Assurance of Confidentiality: The voluntarily provided information obtained in this system, will be used only for the purposes stated, and will not otherwise be used for any other purpose, as required by section 308(d) of the Public Health Service Act (42 USC 242b, 242k, and 242m(d)).

- Find Facility
- Edit Group Info
- Joining Password
- Evict Members
- Send Email
- Define Rights
- Rights Acceptance Report

Hemovigilance Module: Maintaining a group – adding a group user

1

GADMIN can add Group users by selecting 'Users' and then 'Add.'

2

Complete all required fields marked with an '*'. Then click 'Save.'

The user will receive an email with instructions on SAMS registration.

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Logout

Add

Find



Add User

User ID *:

Prefix:

First Name *:

Middle Name:

Last Name *:

Title:

User Active: Y - Yes ▼

User Type: ▼

Phone Number *:

Fax Number:

E-mail Address *:

Save

Back